

May 9, 2023

Nancy Overstreet
Project Manager
Tulare Regional Medical Center
PO Box 1136
Tulare, CA 93275

Subject: Environmental Engineering Services for the Tulare Regional Medical Center Hospital Expansion Project, Tulare, California

Dear Nancy,

Thank you for the opportunity to submit this proposal to provide environmental engineering services for the Tulare Regional Medical Center (TRMC) Hospital Expansion Project (Project). This proposal discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

Scope of Services

Phase PER - Environmental Construction Permitting Development

Provost & Pritchard will develop Amendment No. 8 to the construction permit registration documents for the NPDES General Permit for the State Water Resources Control Board's (SWRCB) 2009 Construction General Permit (CGP). Any other construction permits that may be required for this project should be obtained prior to construction and are not assumed to be part of this scope. The Project construction activities are to occur May 2023 – August 2025.

1. The Project will require a SWRCB 2022 CGP Stormwater Pollution Prevention Plan (SWPPP). Provost & Pritchard will develop the Project Registration Documents, including the Risk Assessment, Best Management Practice (BMP) Site Map(s), and Stormwater Pollution Prevention Plan (SWP) to be utilized during construction in order to minimize pollutant discharges.
2. Provost & Pritchard will also assist TRMC with the Project electronic application and filing with the SWRCB on their website. TRMC will pay the application and any subsequent annual fees.

Deliverables:

- 1 – SWPPP Amendment No. 8 and associated Permit Registration Documents.

Phase INSP - SWPPP Observation Services

Construction activities are estimated to occur between May 22, 2023 – August 31, 2025 and subsequently a lengthy level of observation services would be required.

1. Provost & Pritchard will utilize the SWP Amendment developed in Phase PER to observe BMP locations and installations.

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2. Provost & Pritchard will conduct Qualified SWPPP Developer (QSD) and Qualified SWPPP Practitioner (QSP) observation services in accordance with the CGP and the SWP.
3. The Project QSD, QSP or QSP's designee will perform onsite observations and reporting weekly, for storm events as described by the CGP, quarterly, and QSDs required as described by the CGP.

Deliverables:

- 1 - SWPPP Observation Reports as produced.

Phase RPT - SWPPP Permitting Reporting and Closeout Services

1. It is assumed that the construction project will take approximately two SWRCB reporting years to complete. TRMC will be required to submit an Annual Report (AR) prepared by Provost & Pritchard at least twice during the construction timeline.
2. The contractor will collect/provide all required information to Provost & Pritchard as requested. Provost & Pritchard will complete the data entry on behalf of TRMC staff.
3. The Annual Report includes, but is not limited to, copies of inspection reports, sampling and analysis events and reports, rain gauge logs, construction site deficiencies, and QSP certification of training.
4. Upon completion of the Project, the SWPPP Permit will require closeout documentation including an Annual Report and Notice of Termination (NOT). The AR will include a summary of the work performed during the permit reporting time period, a summary of the weather/precipitation events (and all permit required documents), a summary of all inspections performed and any findings (and all permit required documents), and a summary of site training and personnel (and all permit required documents). The NOT requires photographic documentation of final stabilization of the Project disturbed areas and create a summary document that includes photographic and mapping representations of the site. It is assumed the contractor will provide photographic documentation for use.
5. Coordinate with TRMC for the online SMARTS data entry for the Annual Reports and Notice of Termination.

Deliverables:

- 1 - An electronic copy of the submitted Annual Report documents.
- 2 - A SWPPP Annual Report and Notice of Termination per Construction General Permit 2009-0009-DWQ requirements.

Professional Fees

Provost & Pritchard Consulting Group will perform the services in this Phase on a time and materials basis, in accordance with our Standard Fee Schedule in effect at the time services are rendered. For budgeting purposes, our preliminary fee estimate is **\$116,500**.

| Proposed Fees | |
|---|----------------------|
| Phase | Estimated Fee |
| PER – Construction Permitting Services | \$8,000 |
| INSP ¹ – SWP Observation Services | \$103,500 |
| RPT – SWP Annual Reporting and Notice of Termination Services | \$5,000 |
| Total Estimated Fee: | \$116,500 |

Note:

1. QSP services are assumed to be required for weekly and for an additional 20 storm event inspections annually (159 site visits). Additional site visits as required by the CGP will be invoiced as time and materials.

Schedule

Provost & Pritchard Consulting Group will commence within one week of receiving a notice to proceed. We anticipate completion of the Amendment upload to SMARTS submittals within two to three weeks. Agency review and approval times are out of the control of Provost & Pritchard.

Assumptions

- TRMC will pay all permit application/annual noticing fees directly.
- SWRCB CGP 2009-0009-DWQ regulations have not changed between the writing of this proposal and construction commencing and that these regulations do not change throughout the Project life.
- No additional SWPPP Amendments are not included.
- 159 QSP observations are included. Quarterly reports will take place at the same time as a weekly inspection.
- Sampling, Monitoring, and required reporting is not included.
- Contractor will install all BMPs as specified in SWPPP and as necessary through QSP reports.
- Two Annual Reports will be developed as part of “AR: SWPPP Annual Reporting Services”
- One final Annual Report will be developed as part of “FNL: SWPPP Permit Closeout Documentation”
- This proposal is based on the most recent site plan emailed by TRMC staff on April 27, 2023.
- Items to be provided by the Client:
 - a. Construction contractor(s) contact information, schedule, points of contact.
 - b. Revised or amendment construction plans
 - c. Proposed construction plans
- Provost & Pritchard CAD standards and title block will be used for the design of this project.
- Provost & Pritchard’s current CAD version will be used.

Additional Services

The following services are not included in this proposal, however these and others can be provided at additional cost, either directly by Provost & Pritchard or through subconsultants, upon request.

1. Payment of permit application/annual noticing fees.
2. 2009-0009-DWQ CGP SWPPP Amendments.
3. Review and comment on future construction plan sets for bidding purposes.
4. 2022-0057-DWQ CGP SWPPP development and observation services.
5. Additional Annual Reports as required by construction timeline changes.
6. Construction and/or Facility Spill Prevention, Control, and Countermeasure Plan(s).

Assumptions

Terms and Conditions

If this proposal is acceptable, please sign the Consultant Services Agreement, and return a copy to our office. These documents will serve as our Notice to Proceed. This proposal is valid for 30 days from the date above.

Sincerely Yours,
Provost & Pritchard Consulting Group


Gretchen Heisdorf, RCE 77241
Project Manager, Senior Engineer


Dave Norman
Director of Operations

Terms and Conditions Accepted

By Tulare Regional Medical Center

Signature

Signature

Printed Name

Printed Name

Title

Date

Title

Date