

**Tulare Local Healthcare District  
Tower Construction Committee Meeting  
Tuesday, November 9, 2021, at 6:30 PM  
Evolutions Plaza Conference Room  
1425 E. Prosperity Ave., Tulare, CA  
(Use Prosperity Avenue entrance on north side of Plaza)**

**Electronic participation will be available via Zoom Webinar link/phone number below.**

**Zoom Webinar link and call in information<sup>1</sup>:**

<https://us06web.zoom.us/j/84662837616?pwd=TThkS3dPKy9SbUhyQXFTUFcyWG50dz09>

**You can also dial in using your phone**

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 846 6283 7616

Passcode: 741803

**Special notice to individuals with disabilities:**

Please email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879) to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

**Availability of Public Records.**<sup>2</sup> All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

---

<sup>1</sup> Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the November 9, 2021, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

<sup>2</sup> Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:559-685-3879) or email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) to arrange viewing access to documents.

## MINUTES

### **Tower Construction Committee Members:**

Philip Smith                      Committee Chair  
Linda Crase                        Committee Vice-Chair  
John Atilano  
Ross Gentry (6:41 pm)  
Kevin Northcraft  
Mike Shaffer (Zoom)

1. **Call to Order**

Chairman Smith called the meeting to order at 6:34 PM.

2. **Public Comment**

None.

3. **Announcements – Committee Members**

- a. Continuation of Remote Attendance Accommodations (by Zoom) in Accordance with AB 361  
CEO Ormonde advised the Committee that the Board of Directors will take action monthly for all subcommittees.

Mike Shaffer commented on an article that was nationally published highlighting Adventist Health Home Monitored Hospitalizations. Ormonde added that Sheri Pereira did report last year that AH would be monitoring patients remotely.

Linda Crase announced that she has heard nothing but positive comments about the good care patients have received at Adventist Health.

4. **Consent Agenda**

- a. 10/12/2021 Tower Construction Committee Meeting Minutes  
Motion was made by Linda Crase and seconded by John Atilano to approve the minutes with one modification as requested by Mike Shaffer (Item 5.c., .... they would be willing to cooperate with the Committee as they proceed.) Motion approved 5-0 as modified.

5. **Updates from Committee Liaisons**

- a. Grant Management Associates – Rick Albert, Ross Gentry: No report.  
b. Tulare Hospital Foundation – Linda Crase, John Atilano: Linda Crase stated Jan will give a full report next week to the Board.  
c. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: No report.

6. **Tower Tours Update – Jan Smith**

Foundation Director Smith advised that, in preparation of the Tower fundraising efforts, the Foundation Trustees will be attending an orientation in Wonder Valley on February 18-19, 2022, to take a more granular look at the tasks before approaching stakeholders. Smith added that it is their desire to utilize the parking lot east of the tower to have a

fundraising kick-off for stakeholders in 2022 and have Auctioneer David Macedo help get donors to commit to a 3 to 5 year pledge. Smith will coordinate with Ormonde and the new CEO to identify dates available to conduct tower tours. Kevin Mooney will be recording the video and work closely with the District to get onto the website.

**7. Chief Executive Officer Update – Sandra Ormonde**

- a. Storm Water Reporting Services: Provost & Pritchard will continue to keep monthly reports updated.
- b. Developing Policies and Procedures in Response to 2018 State Audit Recommendations: Ormonde will work with Smith. Per the audit recommendations, policies and procedures are due by June 2022.
- c. Project Manager Position: The hiring of this position is on hold until a new CEO has been hired.
- d. Inspector of Record Services: Only one RFQ response was received and eventually removed themselves from the RFQ process. Ormonde approached Vanir and they are willing to continue interim IOR services on a month-to-month basis. Smith requested a list of qualified OSHPD IORs from staff.
- e. Architectural Services: This will be discussed later in the agenda with Willie Stokes who was the selected firm.
- f. CEO Recruiting Effort: Efforts are still underway. A special meeting to discuss recruitment will be held tomorrow.
- g. District 3 Director Vacancy: A special meeting to interview potential candidates will be held tomorrow.

**8. Miscellaneous Projects Prior to Resuming Major Construction – Roy Magdaleno**

- a. Update on Projects in Progress: In Mr. Magdaleno's absence, Ormonde reported the Board approved the storm drain and overflow drain project in the ED for stormwater drainage.
- b. Update on Potential Projects: No report.
- c. Completion of Permanent Power in the Tower: No report.

**9. Discussion and Action Related to Review of Fee Schedule for Architectural Services for Recommendation to Board – Sandra Ormonde, CEO**

Willie Stokes briefed the Committee on the proposed fee structure noting that this is what will be required to complete the Tower. Stokes estimated the construction period will be 16-18 months. Member Atilano confirmed the pricing method is typical and is industry standard.

After discussion, it was motioned by John Atilano and seconded by Ross Gentry to recommend to the Board to approve the fee schedule for architectural services as presented. Motion approved 6-0.

**10. Adjournment at 7:07 PM – Next regular meeting will be Tuesday, December 14, 2021, at 6:30 p.m. at Evolutions Plaza, Conference Room.**